This guide has been designed to help our partners market the Stanhope-Seta range of products. We hope that by following these guidelines we will ensure a consistent and professional image of our brand and relationship.

Our aim is to help increase your leads and ultimately business, so we would appreciate any feedback on what you feel might improve the guide and make your selling opportunities even easier.

Please send any comments to marketing@stanhope-seta.co.uk.

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Please note the information within this guide is confidential and should not be shared with anyone outside of your company.

Stanhope-Seta, London Street, Chertsey, Surrey, KT16 8AP, UK

Key Contacts

The Stanhope-Seta office can be contacted directly at: Stanhope-Seta, London Street, Chertsey, Surrey, KT16 8AP, United Kingdom Tel: +44 (0)1932 564391 • Fax: +44 (0)1932 568363 • www.stanhope-seta.co.uk



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Logo

As a Stanhope-Seta partner, we encourage the use of our logo on your promotional material. Using the Stanhope-Seta logo helps to highlight to customers our relationship and reinforce their decision to do business with you.

However, please pay attention to the following guidelines:

- Where possible, the full logo should be used
- If space is limited, just the Seta roundal can be used
- In colour applications, the blue logo should be used
- In one-colour applications, the positive or negative version should be used
- The logo should never be distorted, skewed or on an angle
- It should never be larger than your own logo
- It should always be used in equal proportion to other partner logos

If you are unsure about using the Stanhope-Seta logo, please contact marketing@stanhope-seta.co.uk.

Logo files can be downloaded from our 'Marketing Assets' available on the Partner Support area of our website.



Negative

Stanhope-Seta, London Street, Chertsey, Surrey, KT16 8AP, UK t: +44 (0) 1932 564391 | e: sales@stanhope-seta.co.uk | www.stanhope-seta.co.uk

Colour Palette

We work hard to ensure the Stanhope-Seta brand is recognisable to customers, proper use of the colour palette ensures that partner materials maintain consistency and allow our brand to be identified at a glance. Using other colours, or colours that are close but not an exact match is confusing and should be avoided.

The standardised colour palette for Stanhope-Seta is shown below.

Blue Pantone 294c C100 M58 Y0 K21 R0 G80 B146

Black

Green C30 M0 Y100 K20 R170 G181 B0

White

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Stanhope-Seta Website

www.stanhope-seta.co.uk

The Stanhope-Seta website is designed to help both you and your customers by displaying our full product range with an easy search function. We try to keep product information, brochures, test methods etc as up to date as possible but if you come across anything out of date or incorrect, please do let us know.

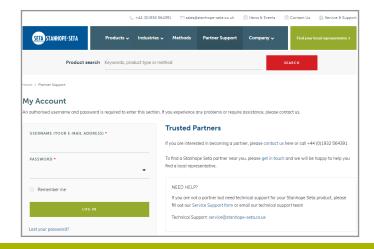
We receive a high number of visitors to our website each month with many quote enquiries coming directly through the site, however we are always working to further improve these numbers.

www.stanhope-seta.co.uk/partner-support/

If you do not already have login details for the Partner Support area of our site, please contact marketing@stanhope-seta.co.uk.

Within this area you are able to view our latest marketing literature such as brochures and application notes. Important resources such as operating manuals and service schedules can also be downloaded.

If there is anything we are missing on the Partner Support area that you would like to see, please let us hear your feedback. We want to ensure you have all of the necessary resources available in order to sell our products.



Partner Websites

Our expectations:

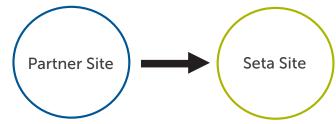
- Stanhope-Seta should feature on the homepage of your website so customers are immediately aware our products are available from you. When using our logo, please refer to the guidelines on page 3
- Every quarter the Stanhope-Seta products displayed on your site should be updated inline with the Stanhope-Seta website, we will follow up to ensure this has been actioned. We will always keep our 'Partner Marketing Pack' available on the Partner Support area of our website up to date with the most recent images, brochures, videos etc available for download
- For each product displayed the latest imagery, brochure and link to the Stanhope-Seta site should be available

Linking to www.stanhope-seta.co.uk

A key way of increasing traffic to the Stanhope-Seta website is through external links. The

more external links our website has, the higher it will appear in search engines. The higher a website appears in search engines, the more visitors a site receives.

Therefore we encourage all partners to **link from their website to ours**, this will not only increase



the number of visitors to the Stanhope-Seta website but also the number of enquiries we receive and then refer on to you, ultimately resulting in more business.

Please spend some time linking the Stanhope-Seta listings on your website to the appropriate pages on our site.

Search Engine Optimisation

We work hard to ensure the Stanhope-Seta website appears at the top of listings on search engines when customers search for specific phrases, such as "flash point testing" or "laboratory testing equipment".

There are a number of ways you can implement search engine optimisation into your own website:

- Add keywords into the content of you pages. Keywords are words and phrases that make it possible for people to find your site via search engines
- Include meta data on each web page. Meta data works behind the scenes of your pages, it speaks directly to search engines from each page to help communicate important information

If you are unsure about how to implement search engine optimisation into your site, please speak with your website developer, or Seta Marketing.

Email Communications

We want to ensure you are kept up to date with all of the latest Stanhope-Seta information. We therefore send regular emails such as the one shown to the right, to let you know about new products, application notes, industry trends etc.



Using Constant Contact software, we are able to track these emails to see who has opened them and who has clicked through to the links included in the content. If you think you are not receiving these emails, please let marketing@stanhope-seta.co.uk know.

All emails are kept as simple as possible with a short headline and link to further information, we



encourage you to use these emails to forward on to the relevant customers within your territory.

We will follow up our email communications and ask for feedback from partners as to interest your customers have shown in the new product or application etc.

Marketing Collateral

A number of product profiles are available to partners in a printed brochure format. If you require these for visits to your customers or when attending events we are happy to organise the shipping of the required profiles to you.

Please email marketing@stanhope-seta.co.uk for a full list of the available product profiles.

We can also provide these in Word format for translation purposes.

